

IQAC Meetings 2022-2023

1st IQAC MEETING

Meeting of Internal Quality Assurance Cell was held on 5th August 2022. Chairperson of IQAC Dr. Savinder Pal called a meeting of all heads of departments. The agenda of the first meeting was to chalk out future plans of action for the session 2022-23.

The following plans were discussed and decisions were taken.

- Each department will prepare a 2-3 minute video and will upload on the college Facebook page.
- The college teachers will contact prospective students for admissions by contacting them telephonically and ask students to get them registered at the earliest. Teachers should tell students about the scholarships, fee structure and facilities available. The admission committee should guide parents and students according to the latest guidelines for seeking admission.
- Canvassing duties will be performed by teachers and online platforms will be used for advertisement. Pamphlets for advertisement of admission will be circulated through Newspapers.
- The college students will be contacted to clear their respective dues if not paid till date of previous session.
- Academic calendar will be prepared for uploading on website from July 2022 to June 2023. HODs and in charges, teachers of clubs, committees, and cells will make a frame work of activities to be conducted smoothly every month and as per the schedule.
- Webinars and other activities will be organized according to the academic calendar by each department.
- NSS unit will celebrate 'World Population Day' in the month of July, 2022.
- NSS and NCC jointly will celebrate 'Van Mahaotsav' in the month of July, 2022.
- Different clubs, Cell, NCC Wing, NSS Unit and EBSB will celebrate different activities throughout the year
- Teej festival will be celebrated in the month of August, 2022.
- Library Committee will celebrate 'National Librarian Day' in August, 2022.
- Anti-Ragging week will be celebrated.
- Placement cell will organize a seminar regarding placement of outgoing students.
- E-Newsletter will be prepared by August 31, 2022.
- Cyber awareness day will be celebrated during October, 2022.

2nd IQAC MEETING

Second Internal Quality Assurance Cell meeting was held on 22nd October 2022. Coordinator of IQAC Dr. Priyanka Aeri welcomed the members and presented a review of the previous meeting.

The following plans were successfully implemented.

- Canvassing duties were performed by teachers and online platforms were used for advertisement. Pamphlets for advertisement of admissions were circulated through Newspapers.
- The college teachers contacted prospective students for admissions telephonically and asked them to get registered themselves at the earliest in college.
- Academic calendar for the session 2022-23 was framed and all HODs, teacher in charges of cells, committees were informed to carry out the activities according to the academic calendar.
- NSS unit celebrated 'Van Mahaotsav' on 7th July, 2022.
- NSS unit celebrated 'World Population Day' on 11th July 2022.
- College students were contacted to clear their respective dues.
- Five-Day Workshop was organized by Fine Arts Department from 25th July to 29th July 2022.
- Library committee celebrated 'National Library Day' on 12th August, 2022.
- Anti-Ragging week was celebrated. Poster making competition was organized and were displayed in the college campus to aware the students. Oath ceremony was also held.
- On August 23, 2022, A seminar on Placement was organized for the final year students of B. Com, M.com and B.Sc. Mr. Hari Bains Senior Branch head of SBI Insurance Phagwara.
- 5th vaccination camp was organized by vaccination team, IQAC team and Red Ribbon Club on 2nd September 2022.
- Teacher's Day was celebrated on 5th September, 2022.
- Fresher's Party and Talent Hunt Competition was organized on 10th September 2022.
- National Nutrition Week was celebrated by department of Home science on 24th September 2022.
- Cyber awareness day was celebrated on 6th October ,2022 in which PPT. on Cyber Security was shown in Seminar hall
- Preparation of Newsletter was under process.

FUTURE PLANS:

- Department of Home Science and Fashion Designing in collaboration with Learn Earn Club will organize Diwali Carnival during last week of October.
- Extension activities will be conducted by NSS, NCC and Youth Welfare Club.
- Offline capacity enhancement activities will be conducted by various committees, cells, clubs and departments.
- Students for participating in different activities in Youth Festival will be selected.
- Book Donation month will be organized by college library.

- One-Week Orientation Programme for students of Diploma in Nanny Care and Nutrition will be organized in last week of October.

3rd IQAC MEETING

Third Internal Quality Assurance Cell meeting was held on 8th December 2022. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting.

The following plans were successfully implemented:

- Department of Home Science and Fashion Designing and Fine Arts department and Cosmetology department in collaboration with Learn Earn Club organized Diwali Carnival in the college auditorium on October 21st to 22nd 2022.
- Department of History, NSS unit and Department of Music celebrated 115th Birth Anniversary of Shaheed-e-azam Bhagat Singh on 28th September 2022.
- National Book Month was celebrated by Library committee from 1st October to 31st October 2022.
- Book Donation month was celebrated in month of November 2022.
- Students participated in different activities in Youth Festival and made their college proud by bagging **3rd position** in Zonal Youth Festival-D Zone held at GNDU, Amritsar.

Future Plans:

- Boards are to be prepared bearing the names of the old students on good ranks.
- Webinars/extension lectures/ activities are to be organized according to academic calendar.
- Notice boards to be updated and renovated.
- Articles from students to be collected for publication in college magazine.
- Punjabi Department will celebrate ‘Punjabi Divas’ in month of November.
- NSS unit in collaboration with Political Science Department and Fine Arts Department will organize National Voters Day to spread awareness about importance of vote among students.
- Department of Science will celebrate National Science Day in month of February.
- NSS unit will organize special camp in month of December.
- NSS unit will celebrate Republic day, World Cancer Day, National Youth Day in the month of January and February.

4th IQAC MEETING

Fourth Internal Quality Assurance Cell meeting was held on 19th January 2023. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting.

The following plans were successfully implemented:

- Notice Boards were renovated and were updated with latest information along with the names of the old students with good ranks. New photographs along with latest News of college were displayed on Notice Boards.
- Webinars/extension lectures/ activities were organized according to academic calendar.
- Punjabi Department celebrated 'Punjabi Divas' on 3rd November 2022.
- Rally related with voter awareness and cleanliness was organized.
- NSS unit organized special camp from 22nd December to 28th December 2022.
- NSS unit celebrated Republic day and World Cancer Day on 26th January and 4th February respectively.
- Department of Science celebrated National Science Day on 28th February 2023.

Future Plans:

- College Prospectus to be printed by 31st March, 2023 for sending to DPI office.
- Sports Meet will organize in the month of March.
- Science Department will celebrate World Water day and International Biodiversity Day in the month of March.
- NSS unit will celebrate Women's Day in the month of March.
- College magazine to be printed by the end of April, 2023.
- Annual fete, Farewell Party and Convocation will organize in month of March and April.
- Seminars will be organized by Different Departments in month of March.
- Convocation will be organized in the month of April.

5th IQAC MEETING

Fourth Internal Quality Assurance Cell meeting was held on 17th April 2023. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting.

The following plans were successfully implemented:

- Sports Day was held on 6th March 2023.
- Annual fete was organized on 11th March 2023.
- Farewell Party was organized on 11th April 2023.
- Science Department celebrated World Water Day on 22nd March 2023.
- College Prospectus was printed by March 31, 2023 for sending to DPI office.
- Convocation was organized on 29th April 2023.
- College magazine was printed by the end of April, 2023.
- Science Department celebrated International Biodiversity Day on 22nd March 2023 and 24th May 2023.

Future Plans:

- Data completion in all respects to be provided for Annual Report by July 15, 2022.
- Problems related to fee issues, health, leave and overall satisfaction of students to be recorded till date.
- Recording of Parent- Teacher meetings (Feedback) along with Mission We Care data to be maintained.
- To enrich the college library, all heads of departments to purchase books related to their syllabus only.
- Alumni of the college to be registered.
- Administrative Audit of last 5 years along with registers and record of scholarships to be maintained.
- Record of all Prize winners along with placement cell record to be maintained by all departments.
- E- mail ids of all the staff members to be updated by all the members. Record of Publications with full details to be kept.
- No. of workshops, seminars etc. attended by the teachers to be recorded.
- Inter school competitions will be organized.
- Health awareness programmes will be organized during next session.
- College and hostel renovation will be done during next session.
- Green Audit club will mark the names of all plants.
- “Pallvan” Journal will be published in 2 volumes (2018-21) and (2022-24).
- Ms. Kamlesh, Assistant Professor in History will apply Minor Project from ICSSR, New Delhi.

