

IQAC Meetings 2023-2024

1st IQAC MEETING

Meeting of Internal Quality Assurance Cell was held on July 20, 2023. Chairperson of IQAC Dr. Savinder Pal called a meeting of all heads of departments. The agenda of the first meeting was to chalk out future plans of action for the session 2023-24.

The following plans were discussed and decisions were taken.

- The counselling will be done by faculty members to guide students about scholarships, fee structure and facilities available. The admission committee should guide parents and students according to the latest guidelines for seeking admission.
- The college students will be contacted to clear their respective dues if not paid till date of previous session.
- Academic calendar will be prepared for uploading on website from July 2023 to June 2023. HODs and in charges of clubs, committees, and cells will make a frame work of activities to be conducted smoothly every month and as per the schedule.
- Webinars and other activities will be organized according to the academic calendar by each department.
- The Central Association Team for the 2023-2024 will be formed in month of August.
- NSS and NCC jointly will celebrate 'Van Mahaotsav' in the month of August, 2023.
- Different clubs, Cell, NCC Wing, NSS Unit, Legal Literacy Club, Youth Welfare Club, Punjabi Sahit Shaba, Bhagat Singh Society, Learn Earn Club, Central Association, Placement Cell, SVEEP programme ,Red Ribbon Club,Buddy Group, and EBSB(Ek Bharat Shreshta Bharat) will celebrate different activities throughout the year
- Teej festival will be celebrated in the month of August, 2023.
- Library Committee will celebrate 'National Librarian Day' in August, 2023.
- Anti-Ragging week will be celebrated.
- The 76th Independence Day will be celebrated by NSS unit, NCC wing and other departments.
- Placement cell will organize a seminar regarding placement of outgoing students.
- E-Newsletter will be prepared by August 31, 2023 for session 2023-2024.

2nd IQAC MEETING

Second Internal Quality Assurance Cell meeting was held on September 29, 2023. Coordinator of IQAC Dr. Priyanka Aeri welcomed the members and presented a review of the previous meeting.

The following plans were successfully implemented.

- The counselling of students regarding admissions was done by the faculty members and asked them to get registered themselves at the earliest in college.
- Academic calendar for the session 2023-24 was framed and all HODs, teacher in charges of cells, committees were informed to carry out the activities according to the academic calendar.
- On August 2, 2023 The Central Association Team for Session 2023-2024 has been formed to assist in maintaining discipline and managing related matters within the college.
- On August 5, 2023, the Departments of Punjabi, Science, and NSS hosted a vibrant celebration of Teej and Van Mahotsav.
- College students were informed to clear their respective dues.
- Library committee celebrated 'National Library Day' on August 9, 2023.
- Anti-Ragging week was celebrated from August 12 to August 18, 2023. Poster making competition was organized and were displayed in the college campus to aware

the students. A special assembly on August 17 saw 600 students watching short films and TVCs on anti-ragging. Oath ceremony was also held.

- On 15th August 2023 , 76th Independence Day was celebrated by NSS unit, NCC wing and other Departments.
- On August 21, 2023, the Post Graduate Department of Commerce, in collaboration with the Internal Assurance Cell, organized a special lecture on "Indian Entrepreneurs and Their Success Stories" to celebrate World Entrepreneurs Day
- Teacher's Day was celebrated on September 5, 2023 .
- On 6th September, 2023, Fine Arts and Music departments in collaboration with Central Association celebrated 'Janam Ashtami'.
- Fresher's Party and Talent Hunt Competition was organized on September 26, 2023.
- National Nutrition Week was celebrated by department of Home science from September 6,2023 to September 13, 2023.
- On 14th September, 2023, Hindi Department celebrated 'Hindi diwas'.

FUTURE PLANS:

- Parent Teacher Meeting will be organised in month of October by Parent Teacher Association to discuss the academic performance of students in MST 's.
- Health Check-up committee will organise medical camps in month of October.
- Activities will be organised by NSS, NCC and Youth Welfare Club in month of October which includes 'Celebration of 116th Birth Anniversary of Shaheed-e-azam Bhagat Singh', 'Swachhta hi seva hai Campaign', 'one day camp'.
- 'National Book Month' and 'Book Donation month' will be organized by college library.
- Department of Home Science, Fashion Designing, Cosmetology and Fine Arts in collaboration with Learn Earn Club will organize Diwali Carnival during last week of October.
- The students will be encouraged by faculty members to participate in extra-curricular activities along with academics organised under University Zonal Youth Festival. The Trails will be organised to select students for various activities.
- For Session 2024-2025, Admission Committee will plan academic admissions and Canvassing duties will be performed by faculty and online platforms will be used for advertisement. Pamphlets for advertisement of admission will be circulated through Newspapers. Also, Visits of students from different schools will be organised in month of November.
- The Interschool Competition will be organised in the month of November. Various Schools will be invited to take part in this competition.
- Cyber awareness day will be celebrated during October, 2023.
- Department of Home Science and Fashion Designing in collaboration with Learn Earn Club will organize Diwali Carnival during last week of October.
- Different clubs or Cells(Central Association, Red Ribbon Club, EBSB, Youth Welfare Club, Legal Literacy cell , Rotract Club, Medical Check-up Committee, SVEEP programme, Women Cell, Placement Cell, Learn Earn Club, ECO Club, Bhagat Singh Society), NCC Wing and NSS Unit will plan different activities

throughout the year. Offline capacity enhancement activities will be conducted by various committees, cells, clubs and departments.

3rd IQAC MEETING

Third Internal Quality Assurance Cell meeting was held on December 10, 2023. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting.

The following plans were successfully implemented:

- On October 4, 2023 free eye checkup camp was organized in collaboration with Inner Wheel Club and Dr. Eye Care Hospital.
- On October 7, 2023 Parents Teachers Association hosted a meeting with approximately 225 parents and their wards.
- Department of Home Science and Fashion Designing and Fine Arts department and Cosmetology department in collaboration with Learn Earn Club organized Diwali Carnival in the college auditorium on October, 2023.
- On 28th September 2023 Department of History, NSS unit and Department of Music celebrated 116th Birth Anniversary of Shaheed-e-azam Bhagat Singh.
- On 16th September 2023, Science department and IQAC celebrated '*World Ozone Day*' on theme 'Fixing the Ozone layer and Reducing Climate Changes by Vertical Gardening'.
- National Book Month was celebrated by Library committee from 1st October to 31st October 2023.
- Book Donation month was celebrated in month of November 2023.
- Department of Home Science, Fashion Designing, Fine Arts department and Cosmetology department in collaboration with Learn Earn Club organized Diwali Carnival in the college auditorium on 10th November, 2023.
- On 18th October, 2023, Students participated in different activities in Youth Festival and made their college proud by bagging 3rd position in Zonal Youth Festival-D Zone held at GNDU, Amritsar.
- On November 22, 2023, an Inter-School Competition was organised in which over 167 students from 11 schools were participated.

Future Plans:

- Boards are to be prepared bearing the names of the old students on good ranks. Notice boards to be updated and renovated.
- Webinars/extension lectures/ activities are to be organized according to academic calendar.
- Articles from students to be collected for publication in college magazine.
- Punjabi Department will celebrate 'Punjabi Divas' in month of November.
- Department of Science will celebrate 'National Science Day' in month of February.
- NSS unit will celebrate Republic day, World Cancer Day, National Youth Day in the month of January and February.

- NSS unit in collaboration with Political Science Department and Fine Arts Department will organize National Voters Day to spread awareness about importance of vote among students.
- NSS unit will organize special camp in month of December.

4th IQAC MEETING

Fourth Internal Quality Assurance Cell meeting was held on February 15, 2024. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting. The following plans were successfully implemented:

- Notice Boards were renovated and were updated with latest information along with the names of the old students with good ranks. New photographs along with latest News of college were displayed on Notice Boards.
- Webinars/extension lectures/ activities were organized according to academic calendar.
- Punjabi Department celebrated 'Punjabi Divas' from October 27 to November 1, 2023.
- On 25th January 2024, Political Science Department , History Departments , Legal Literacy Cell and NSS Unit celebrated 'Voter Day'.
- From 1st December to 14th December 2023 , NCC wing celebrated an International Year of Millets.
- NSS unit organized special camp from December 24 to December 30, 2023.
- On January 25, 2024, the Legal Literacy Cell and NSS Unit celebrated National Voter's Day.
- NSS unit celebrated Republic day and World Cancer Day on January 26 and February 4, 2024 respectively.
- On 5th February, 2024, ScienceDepartment ,Red Ribbon Club and NSS unit celebrated 'World Cancer Day.'
- Department of Science celebrated National Science Day on February 28, 2024.

Future Plans:

- As New Policy for Education is introduced by government, The FDP will be organised by IQAC for Faculty Members. Besides from this, Faculty Development Program will be also organised for Non- Teaching Staff.
- 'International Mother Tongue Day' will be celebrated by Punjabi Department in the month of February.
- Various Activities will be organised by Science Department on 'National Science Day', 'World Water day and 'International Biodiversity Day' in month of March.
- College Prospectus to be printed by March 31, 2024 for sending to DPI office.
- Science Department will celebrate World Water day and International Biodiversity Day in the month of March.
- Sports Meet, Fashion show, Alumni Meet Annual fete, Farewell Party and Convocation will be organised in the month of March.
- The Extension Activities will be organised by NSS unit and NCC Wing.
- Prospectus of college of session 2024-2025 will be published in the end of March 2024.
- College magazine to be printed by the end of April, 2024.

- NSS unit will celebrate Women's Day in the month of March.
- Various Webinars/extension lectures/ activities are to be organized by all departments according to Academic Calendar.
- Green Squad Club of college will be renamed as Eco Club which will promote green, clean India by organising Plantation awareness programs.

5th IQAC MEETING

Fourth Internal Quality Assurance Cell meeting was held on April 25, 2024. Chairperson Dr. Savinder Pal of IQAC called the meeting of IQAC committee. Coordinator of IQAC welcomed the members and presented the review of the previous meeting.

The following plans were successfully implemented:

- On 21st February 2024, 'International Mother Tongue Day' was celebrated by Punjabi Department.
- On February 22, 2024, the Internal Quality Assurance Cell organized an FDP on "NEP: Transformative Reforms and Implementation in Higher Education" for Faculty Members.
- On 4th March 2024, FDP was organised for Non-Teaching Staff of College.
- From 26th to 28th February, 2024, Science Department in collaboration with IQAC, Prof. Puran Singh society, Green Squad club and Red Ribbon Club organised 3-days' workshop on National Science Day.
- On 1st April, 2024, Department of Science in collaboration with Eco Club, NSS, Green Squad and Professor Puran Singh Society celebrated World Water Day.
- Sports Day was held on March 2, 2024.
- Annual fete was organized on March 9, 2024.
- The Fashion Designing Department organized Fashion Fiesta, showcasing students' talent through a Fashion show on March 14, 2024.
- The 34th Alumni Meet was organised on March 15, 2024 in which 250 students were present.
- The 48th convocation awarded degrees to 200 graduates and postgraduates on March 16, 2024.
- On 23rd March 2024, NSS unit celebrated death anniversary of Shaheed Bhagat Singh, Rajguru and Sukhdev. A rally was organised.
- College Prospectus was printed by March 31, 2024 for sending to DPI office.
- On 8th April 2024, NSS unit organised One day Camp at village Chak Hakkim.
- College magazine was printed by the end of April, 2024.
- Farewell Party was organized on April 23rd 2024.

Future Plans:

- Data completion in all respects to be provided for Annual Report by July 15, 2024 for session 2023-2024.
- Three books authored by our faculties will be published by 30th June, 2024.
- Problems related to fee issues, health, leave and overall satisfaction of students to be recorded till date.
- Recording of Parent- Teacher meetings (Feedback) along with Mission We Care data to be maintained.
- To enrich the college library, all heads of departments to purchase books related to their syllabus only.
- Alumni of the college to be registered.

- Administrative Audit of last 5 years along with registers and record of scholarships to be maintained.
- Record of all Prize winners along with placement cell record to be maintained by all departments.

- E-mail ids of all the staff members to be updated by all the members. Record of Publications with full details to be kept.
- Number of workshops, seminars etc. attended by the teachers to be recorded.
- Inter school competitions will be organized.
- Health awareness programmes will be organized during next session.
- College and hostel renovation will be done during next session.
- Eco Club will mark the names of all plants and Plantation awareness programs will be organized.